

Job Description: Accountant (Full-Time, Office Based, Athlone Town Centre)

Position: Qualified Accountant

Salary: €50,000 - €60,000

About the Role

We are looking for an experienced Accountant to join our expanding accountancy firm on a fulltime basis. This role focuses on managing Incorpro's accounting services to meet client accounting and tax needs while driving the automation of our Chartered Accountant firm. Ideal for a seasoned professional, this position offers the opportunity to thrive in a flexible, dynamic, and client-focused environment. As a Senior Accountant, you will oversee a portfolio of clients, delivering exceptional accounting, compliance, and advisory services, while contributing to the advancement of Incorpro's internally developed software.

Key Responsibilities

- Act as the primary point of contact for a diverse client portfolio, building and maintaining strong relationships while managing client queries and requests with professionalism and efficiency.
- Prepare and review financial statements in line with Irish accounting standards and regulations.
- Oversee the preparation of periodic management accounts.
- Handle the preparation and filing of income tax and corporation tax returns, ensuring compliance with Irish tax and regulatory requirements, including Company Secretarial Services and CRO returns.
- Provide tailored business and financial advisory services while collaborating with our software engineers to develop and deploy our systems for automating bookkeeping, accounting, and tax processes, improving client experience.
- Stay updated on Irish accounting and tax regulations, sharing insights with the team.

Key Requirements

- Fully qualified accountant (ACA, CPA, ACCA) with a minimum Two years' experience in an accountancy firm setting.
- Demonstrated ability to manage a diverse portfolio of clients.
- Strong technical knowledge of Irish accounting standards, tax laws, and regulatory requirements.
- Proficiency with the various accounting software's Excellent communication and interpersonal skills with a client-focused approach.
- Ability to work independently and meet deadlines